

VOLUNTEERS NEEDED

It is that time of year, when we ask for your help to run programs that we have been busy planning for this year. *Volunteers are essential to the success of these events.* Please consider volunteering in areas where you can lend a hand, spare some time and be partnered with other parents trying to achieve the same goals.

We had a very successful response last year when we sent out the “**Volunteers Needed**” list in September and another one in January. We listened to the request of parents who stated that it is sometimes hard to commit to help so far in advance. You’ve spoken, we’ve listened, and it was successful, so we will continue to do this bi-annually. So please help out where you can. Thank you for the time you will give!

Please print clearly so that we can have correct spellings of names and phone numbers.

ONLY ONE FORM PER FAMILY IS NEEDED

PARENT’S NAME(S): _____

Telephone number: _____ Best time to call: _____ AM _____ PM

Child’s Name _____ Teacher _____

Child’s Name _____ Teacher _____

Child’s Name _____ Teacher _____

Child’s Name _____ Teacher _____

PLEASE RETURN COMPLETED FORM BY SEPTEMBER 28, 2006.

Mark all the activities for which you would like to help. All activities have flexible shifts. A volunteer will call you with details when the event draws near.

SCHOOL PICTURES - October 4 _____

Helping students as needed, getting ready to get their picture taken.

SCHOOL BANKING - Thursdays, early 8AM _____

Collecting, logging and depositing the money received from those students that participate in the program.

MONSTER MASH OPEN HOUSE - October 27 _____

A Saturday event that will give Okte children an additional day to celebrate Halloween and wear their costume for more than just one day! There will be lots of fun and games. Help will be needed to run booths and games.

SEE MORE ON NEXT PAGE

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FALL BOOK FAIR - October 29 - November 6 _____

Remember you are not volunteering for each day of the book fair. Unless of course, you would like to do so. The committee chair will arrange a schedule.

FAMILY PORTRAIT DAY - November 3 _____

Volunteers will be needed to assist photographers with necessary paperwork and check families in.

HOLIDAY SHOP - December 7 _____

REVISED again this year. Volunteers will be needed for set-up, clean-up and assisting children with purchases.

OKTE STAFF HOLIDAY LUNCHEON - December 13 _____

Volunteers needed to make items for the luncheon. _____

Our Committees have already begun to form and chair people will have volunteers to make calls when these events are near. Calls will be made approximately 10 days prior to the event and further details of the event will be given then.

Please understand that if you do not get called, it means that we have filled the need for the event. The volunteer lists are compiled, as they are received, not in alphabetical order. We know everyone's time is precious, including those that spend the time calling, so please understand that we appreciate all help given and we will try our best to give everyone the opportunity to help with the event that they have volunteered for.

Remember to look for our "VOLUNTEERS NEEDED" sheet again in January.

Thank you for checking all events for which you are able to help.