

SHENENDEHOWA EDUCATIONAL NETWORK (SHENet)

SAMPLE -- Staff Access Release and Authorization Form

Please read the following information and fill out user information below. Before using the Shenendehowa Educational Network (SHENet), which includes Outlook, you must sign this form and return it to your building contact.

Please read and keep the *Acceptable Use Procedures*, *Technology Ethics Statement*, and *Internet Safety Policy* for your reference.

I understand the use of SHENet and access to public networks (i.e. the Internet) is a privilege, and I agree to the following:

1. The Shenendehowa Central School District owns all material stored on any system provided by the District. I hereby waive any ownership I may otherwise have to such material.
2. All information and services available on the Internet and SHENet are placed there for informational purposes.
3. The Shenendehowa Central School District does not warrant the function of SHENet or any component accessible through SHENet to meet any requirements that are beyond those established by the District, or that SHENet will be error free or uninterrupted. District staff are not liable for any damages incurred in connection with the use, operation, or one's inability to access SHENet.
4. In consideration for using SHENet and having access to public networks, I hereby release the Shenendehowa School District and its officers, employees and agents from any claims and damages arising from my use or inability to access SHENet.
5. I will abide by such rules as adopted by the Shenendehowa Central School District. I have read and agree to comply with the *Acceptable Use Procedures*, *Technology Ethics Statement*, and the *Internet Safety Policy* (attached & dated 03/01/2002). I also understand that any violation of such rules is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and disciplinary action taken.

This is a sample account form.