

Recording Essential Publication Information Citing Sources (helper sheet)

Different types of sources require slightly different bibliographic treatment. The following formats are taken from the *MLA Handbook For Writers of Research Papers -- 7th ed.* **Work cited lists are alphabetized by the first element in each entry, i.e. Author, Title, etc. Ignore A, An, or The when you alphabetize the entry.**

BOOK

- Name of the author, editor, compiler, or translator (last name first)
- Full title (including any subtitle) *italicized*
- Edition used (if the book is a second or later edition or a revised edition)
- Number of the volume and the total number of volumes (if the book is a multivolume work)
- City of publication
- Shortened form of the publisher's name
- Year of publication
- Medium of publication consulted (Print)

ARTICLE IN A SCHOLARLY JOURNAL, NEWSPAPER OR MAGAZINE

- Author's name (last name first) (if given)
- Title of the article "in quotation marks"
- Name of the journal, newspaper or magazine (*italicized*)
- Series number or name (if relevant)
- Volume number (for a scholarly journal)
- Issue number (if available)
- Date of publication (scholarly journal, the year; for others, the day, month and year as available)
- Inclusive page numbers of the article (i.e., the number of the page on which the article begins, a hyphen, and the number of the page on which the article ends). If pagination is not available, use n. pag.
- Title of the database (*italicized*) (if relevant)
- Medium of publication consulted (Print, Web)
- Date of access (day, month, year) (if relevant)

INTERNET SOURCE

- Author's name (compiler, director, editor, narrator, performer, or translator of the work)
- Title of the work (*italicized if the work is independent*; "in quotes" if the work is part of a larger work)
- Title of the overall Web site (*italicized*), if distinct from bullet item 2
- Version or edition used
- Publisher or sponsor of the site; if not available, use *n.p.*
- Date of publication (day, month, and year, as available); if nothing is available, use *n.d.*
- Medium of publication (Web)
- Date of access (day, month, and year)
- You should include a URL as supplementary information only when the reader probably cannot locate the source without it or when your instructor requires it. If you present a URL, give it immediately following the date of access, a period, and a space.