



# Skano Elementary

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## INFORMATION AT A GLANCE 2011-2012

SKANO ELEMENTARY SCHOOL MAIN OFFICE  
TELEPHONE 881-0560 FAX 383-1260

Ms. Gould, Principal – [gouljill@shenet.org](mailto:gouljill@shenet.org)  
Mrs. Karis, Principal's Secretary – [karinore@shenet.org](mailto:karinore@shenet.org)  
Mrs. Eberle, Attendance Secretary – [ebertrac@shenet.org](mailto:ebertrac@shenet.org)  
Mrs. Karoly, Principal's Aide – [karomill@shenet.org](mailto:karomill@shenet.org)  
Mrs. Elfner, School Nurse – [elfngale@shenet.org](mailto:elfngale@shenet.org) (Phone 881-0561 of fax 881-0404)

**ATTENDANCE:** Students in grades 1 through 5 need to be in school from 8:05 – 2:15 every day that school is in session, unless the student is ill or has a legal reason for being absent. Parents are encouraged to plan vacations and trips when school is not in session. Excessive absence will be addressed by the principal in writing and a meeting may be scheduled. Time is also lost if children arrive late for school or are taken out early before dismissal. We know that emergency situations take place, but please make every effort to contact the office before dismissal if you are planning to pick up your child. Your cooperation will allow the office to contact the teacher in advance so that the classroom will not be disturbed before 2:15 p.m.

### **BUS CHANGES:**

REMINDER: students are not allowed to ride different buses home for social visits, parties or to visit a friend. Specifics are outlined in the **Shenendehowa Transportation Department Newsletter and Bus Schedule**. Thank you for cooperating with the main office.

### **START OF THE DAY:**

The school doors open for students at 7:55. Please do not drop off students prior to this time or leave your children unsupervised.

Thank you for your cooperation.

### **RECESS DRESS:**

Please dress your child according to the weather:

- **WINTER** – We will go outdoors for recess if the temperature or wind chill is 20° or above. Children should have snow pants, boots, mittens and a warm jacket. A change of socks can be beneficial if boots are not waterproof.
- **SPRING** – Children should wear sneakers to play outdoors. Sandals and certain shoes (i.e. platforms or flip flops) can cause injury. Students need to have sneakers to use some of the playground equipment.

### **PLEASE KEEP YOUR CHILD HOME IF:**

- they have a fever 100° or higher.
- they are vomiting during the evening or night.
- they have head lice, regardless of treatment.
- they have a condition that may be contagious.  
(i.e.: conjunctivitis or strep throat)



### **STUDENT PICK-UP:**

- Parents are required to send a note indicating who will be picking up the student and the time the student will be picked-up. If you are picking up your child at dismissal, please do not ask for them early. Teachers instruct the students until dismissal and unanticipated interruptions hinder their teaching.
- Students are dismissed at 2:15 p.m. A sign-out sheet will be in the main office. (This is a change from last year). Please sign the sheet and then wait for your child in the lobby. Parents or guardians may be asked to provide identification. Parents should enter and exit through the front door only.
- If you would like to meet with your child's teacher, please make an appointment.
- Parents picking up their child at other times during the day need to come to the main office and sign out their child. At no time should a parent go to the child's classroom to pick them up. The office will call the classroom for the student.

**CONFERENCE, HOLIDAYS , NO SCHOOL DAYS:**

September 5	Labor Day
September 6	Superintendent Conference Day
September 29	Rosh Hashanah
October 7	Early Release Drill – Dismiss 15 early
October 10	Columbus Day
November 11	Veteran’s Day
November 24 & 25	Thanksgiving Recess
December 8 & 9	Parent/Teacher Conferences
Dec 25-Jan 2	Winter Recess
January 16	Martin Luther King, Jr. Day
January 27	Half Day, AM Kindergarten in session
February 20-24	President’s Day/Midwinter Recess
March 23	Superintendent’s Conference Day
April 6	Good Friday
April 9-13	Spring Recess
May 28	Memorial Day
June 8	Half Day K-5 (AM Kindergarten in Session)
June 15	Half Day K-5 (AM Kindergarten in Session)
June 20	Last Day for Kindergarten
June 21	Last Day for Grades 1-5, Half Day

**New York State Testing Dates:**

Students will be taking state tests on the following dates. Parents are asked to make sure their child is well rested, eats a good breakfast and arrives to school on time. These suggestions should be followed not only during testing, but also throughout the school year.

Grade 3 ELA	April 17 and April 18
Grade 4 ELA	April 17 and April 18
Grade 5 ELA	April 17 and April 18
Grade 3 Mathematics	April 23 and April 24
Grade 4 Mathematics	April 23 and April 24
Grade 5 Mathematics	April 23 and April 24
Grade 4 Science	May 23 (performance test)
Grade 4 Science	June 4 (written test)

**Who to call if you have questions about.....**

Bus Behavior Issues	Mrs. Karoly	881-0560
Early dismissal of your child	Mrs. Eberle	881-0560
Do we have a half day?	Mrs. Karis or Mrs. Eberle	881-0560
Student supplies	Classroom Teacher	881-0560
Registration of students	Mrs. Graziano, Registrar	881-0662
Early dismissal or Cancellation due to weather	<b>Check the Bulletin Board</b>	Shen Website
Grading policy & procedures	Classroom Teacher	881-0560
Tax Collector	District Office	881-0600
Physical Education	Mr. Grady	881-0560
<b>Use of building</b>	<b>Mrs. Eberle</b>	881-0560
Board of Education Meetings	Mrs. Karis	881-0560
FAXING information to the NURSE	Mrs. Elfner	FAX NUMBER 881-0404
Request for teacher conference	Classroom Teacher	881-0560



**PTA MEETINGS 2011-12:**

All PTA meetings will begin at 6:30 p.m. in the Library. . .  
COME JOIN THE FUN!!!!

September 21	December – none	March 14
October 19	January 25	April – none
November 16	February – none	May 23

**OPEN HOUSE:**

Kindergarten: September 14<sup>th</sup>  
Grades 1 – 5: September 15<sup>th</sup>

The purpose of Open House is to provide you an opportunity to meet your child’s teacher.

6:00 – 6:25	Grade 2 presentation
6:30 – 6:55	Grade 3 presentation
7:00 – 7:25	Grade 4 presentation
7:30 – 7:55	Grade 5 presentation
8:00 – 8:25	Grade 1 presentation

To make the evening as beneficial as possible, we request children not be in attendance.

**SCHOOL PICTURES  
WILL BE TAKEN ON  
Wednesday, October 12<sup>th</sup>**

**SPECIAL CONSIDERATIONS:**

We do all we can to maintain an educational atmosphere that promotes learning. This includes the limiting of certain items or toys that we have found to disrupt the school day.

The following items are not allowed in school:

- Water toys
- “Wheelies” and roller skates
- Electronic devices used for entertainment (ie. GAMEBOYS and IPODS)
- Cell phones
- Collectibles (unless used for educational purposes with special permission from the teacher)
- Trading cards
- Silly string
- Chain letters of any kind
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There are fads from year to year that involve toys that can distract from the learning process. It may be necessary during the year to limit such items. This is left to the discretion of the principal.