

**Shatekon Elementary
School Rules/Values
and Behavior
Management
Document**

Shatekon School Rules/Values and Behavior Management Document

- At Shatekon Elementary we strive to provide a high-quality instructional program and safe environment for all students. The development of clear and comprehensive school values are necessary to ensure students feel safe, responsible, and respected in order for them to be ready to learn.
- School values need to be honored by the Shatekon community. In the month of September, we will review the school values with students as often as possible. As a community, we will continue to review and model school values throughout the year, especially before and after extended school vacations.
- School values will be posted clearly throughout the building.
- School values will be reviewed at Open House and distributed to all kindergarten families. The document will be posted on the Shatekon webpage.

Shatekon School Rules

A Shatekon Citizen:

Is Safe:

Walk in hallways
Keep hands, feet and objects to yourself
Stay with your class or group

Shows Responsibility:

Always give your best effort
Follow Rules for Good Listening
Follow directions
Attend to the task at hand
Ask questions

Shows Respect:

Use kind words with everyone, including yourself
Use your manners (please, thank you, excuse me)
Be accepting of differences

Shatekon Citizens Have the Right to:

Feel Safe
Learn
Have fun
Make mistakes
Be unique
Be treated fairly and with respect

School-wide and Classroom Recognition of Positive Student Behavior

School-wide recognition:

- We will recognize positive student behavior during school-wide assemblies and Morning News Show. We will recognize Shatekon community members who demonstrate safety, responsibility, and respect.

Classroom recognition:

- Students receive a lot of positive reinforcement and verbal praise for following rules.
- Each teacher will implement a class-wide behavior management system. This system will identify ways to recognize students for positive behavior.
- Examples of classroom recognition of positive student behavior:
 - Token Jar:** the class will earn tokens for following the school rules and demonstrating good behavior throughout the school building.
 - Desk Cones:** student receives a cone on his/her desk to reinforce positive behavior. Students may recognize each other's behavior and place a cone on a classmate's desk.
 - Good News Postcards:** student is recognized for good behavior. The student writes a note on a postcard for their parents stating the positive behavior. The postcard is signed by the teacher and sent home.
 - Lucky Lunchers:** students are invited to eat lunch with their teacher to recognize positive behavior.

Consequences

Shatekon students must be safe, responsible and respectful citizens. The following is a list of consequences for breaking school rules. Staff members should follow the steps below in sequential order.

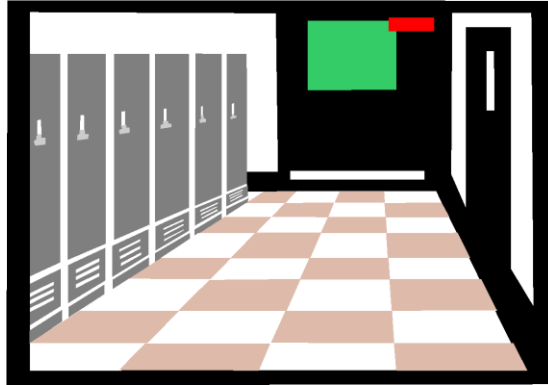
1. **1st Warning:** Positive restatement of rule. Example, *"You need to use kind words."* Allow for proper wait time.
2. **2nd Warning:** Restate the rule and ask student if he/she needs some thinking space. You may give the child a choice to change his/her behavior and stay with the group or to take some time to think about the choices alone. Teacher will provide a quiet area ***in the classroom*** for child to reflect.

3. After the student has been in the thinking space for a period of time, the teacher should have a debriefing session with him/her. The teacher should ask the student to state the problem and what he or she can do differently next time. After debriefing, the student should be invited to return to the group.

Thinking Space

The thinking space may be an alternate space within the classroom where students may quietly reflect on their behavioral choices. Teachers are encouraged to continue teaching, giving extra positive attention to all of the students who are continuing to follow the rules.

In the hallways we:



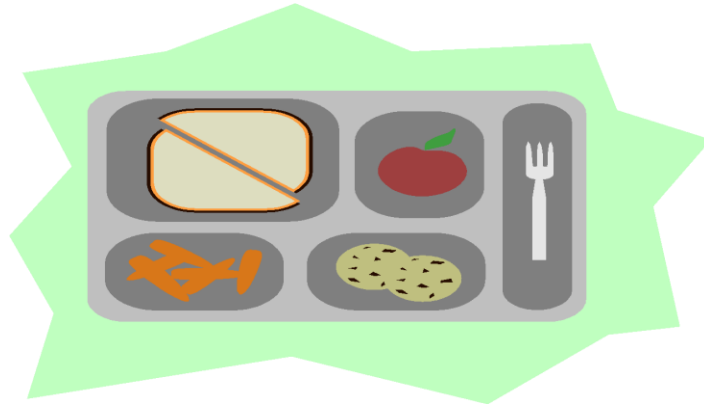
- Walk quietly in a single line
- Keep our hands and feet to ourselves
- Keep our feet on the tan line
- Wait for our teacher
- Give our friends a silent wave or smile instead of using our voice
- Respect our friend's work by not touching the walls

On the bus we:



- Respect the driver
- Are courteous
- Use appropriate language and quiet voices
- Stay in our seats
- Keep our feet out of the aisles
- Do not eat or drink

In the cafeteria we:



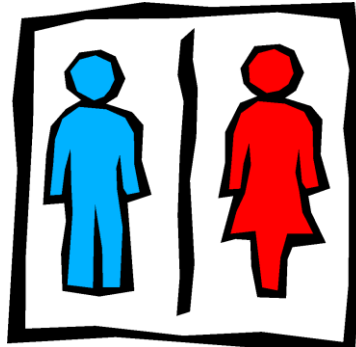
- Remember to collect food, milk, utensils and napkins prior to sitting down
- Sign out or ask permission before leaving the cafeteria
- Have polite, quiet conversations with our friends
- Clean up before leaving the cafeteria
- Remain at the table and raise our hand for an adult if we need something
- Remember that food is for eating
- Use our manners (please, thank you, do not talk with your mouth full)
- Do not share our food
- Sit at our assigned table (tummy to the table)
- Recycle
- Respect others' food choices

On the playground we:



- Wear sneakers or safe shoes
- Keep away from moving swings
- Never jump off the swings
- Take turns on the equipment
- Respect the adults
- Use school-appropriate language
- Keep our hands to ourselves
- Line up as soon as our class is called
- Take turns going down the slide
- Do not play tag on the equipment
- Have fun
- **FIRST GRADERS ONLY:** Do not play on the monkey bars

In the restroom we:



- Are quiet
- Stay focused and return to class quickly
- Flush the toilet/urinal
- Wash our hands with soap and water
- Throw away our paper towels in the wastebasket
- Respect others' privacy

During an assembly we:



- Are polite and respectful to the performer
- Sit quietly with our class, crisscross applesauce
- Follow Rules for Good Listening
- Remember to give the silent hand signal when an adult raises his/her hand (Give Me 5)
- Use the bathroom before going to the assembly
- Exit quietly